



# Canadian Hard of Hearing Association

## BC Youth Peer Support Program

### **Position: Part-Time Researcher & Webmaster**

#### **Background**

The CHHA-BC Youth Peer Support Program was founded in 2012 with the mission to support deaf and hard of hearing (DHOH) youth, age 13 to 25, in their navigation of academic and social lives in secondary and post-secondary institutions. We aim to create a platform where DHOH youth can be empowered to foster active leadership, provide peer support, advocate, and promote hearing awareness in their communities. The Program provides services in three different tiers: mentorship, networking, and workshops.

#### **Roles and Responsibilities**

The researcher/webmaster will:

- Seek and collect relevant information (e.g., articles, blogs, multi-media presentation) to the DHOH youth population on a diverse range of topics, such as: success stories, technology and accessibility updates, etc.
- Develop educational resources and toolkits using the information obtained
- Upload relevant materials onto the program website in an organized and timely manner
- Design the website to make it visually appealing to users
- Set up and monitor an interactive forum for users to post topics and exchange responses with peers and guest experts
- Create a registration form embedded on the website for program events
- Work collaboratively with Program Coordinators on determining research topics and expanding the website

#### **Qualifications**

- Currently enrolled in post-secondary institution
- Experience in information research and website design
- Familiarity with the WordPress platform
- Excellent organizational and time management skills
- Effective communication skills via email and Skype correspondence
- Ability and willingness to work both independently and as part of a team
- Knowledge of the deaf and hard of hearing community is an asset

#### **Remuneration**

\$16.00/hr with 10 hours per week for a minimum of nine-month commitment commencing on the start date of the contract from October 2016 to June 2017.

#### **Supervision Received**

The Researcher/Webmaster will report directly to the Program Coordinators on a regular basis. There will be opportunities for professional development, supported by the Program Coordinators and administrative staff at CHHA-BC office.

**Criminal Record Check**

Successful applicants will be asked to complete a criminal record check. The fee will be covered upon presentation of the receipt.

**To Apply**

If interested, please send your resume and cover letter to [chhabcypsp@gmail.com](mailto:chhabcypsp@gmail.com), with subject heading: Researcher/Webmaster Application – [YOUR NAME]. Deadline: September 23<sup>rd</sup> 2016.

Please do not hesitate to contact us if you have any questions.

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Program Coordinators